

**NERO CHILD & YOUTH SERVICES
EVALUATION TEAM SUSPENSE LOG**

INSTALLATION:

**Fort Monroe
15 NOV - 15 DEC 2006**

PROGRAM(S): Child Development Center	PURPOSE: ICYET report	TEAM CHIEF: Susan Searles
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Criteria	Fix Time	Area of Non-Compliance	ICYET Recommended Action	Installation Action Taken/Date of Completion
1 CP		C-45 Thermostats more than 1' above floor	None	Continue to monitor heating & AC temperatures to ensure they are in the correct range at the children's level.
2 CP		C-51 Wall covering needs to be washable paint, wall paper or carpet below 48"	None	Current washable paint & vinyl wall paper is able to be cleaned & therefore meets standards.
3 CI		C-148 Provide quarterly, documented parent education about child abuse prevention.	None	FAP manger agreed to provide representative to attend quarterly Parent Advisory Board meetings & present child abuse prevention info to parents. The next meeting will be Feb 7, 2007.
4 CJ		C-97 Staff must meet health requirements prior to employment.	Need health assessments & updated record of shots for all staff	Occupational Health Nurse has provided missing documentation. 12/4/06
5 CJ		C-101 DA Form 5225-R is maintained as required.	One Medication Card was not initialed on a day that the med was not needed.	Card was corrected on the spot & staff were reminded to initial cards each day.
6 CF		C-114 Only nutritious foods are served.	Remove Poptarts that were kept as a backup for emergencies. Select healthier alternative.	Poptarts have been discarded. 12/4/06
7 CF		C-116 Food is prepared, stored & served IAW AR40-5 & TB Med 530.	Remove outdated muffin mix found on pantry shelf.	Muffin mix has been removed. 12/4/06

8	CF		C-116 Food & milk leftovers are not saved.	Remove leftovers from refrigerator.	Kitchen staff have been instructed about the proper handling of extra food that has never left the kitchen. Leftover food that has been returned to the kitchen from the classroom must be discarded. 12/15/06
9	CD		C-134 Touch policy is coordinated with FAP Mgr, Social Services, and JAG	Touch Policy needs to be coordinated with JAG	Touch Policy has been coordinated with FAP Mgr who has forwarded the SOP to JAG for approval. 1/8/07
10			C-146 Viewing panels required on all doors & walk in closets.	None	Toddler room closet in question is not a walk in closet. No action needed.
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